

Minutes of the Board meeting

16 December 2014

Present:

Professor Stephen Holgate CBE (SH) *Chair*
Professor Ian Jackson (IJ)
Mr Terry Priest (TP)
Professor Stefan Przyborski (SP)
Dr Ian Ragan (IR)
Dr Vicky Robinson (VR)
Dr Carl Westmoreland (CW)

Office:

Dr Kathryn Chapman (KC)
Dr Mark Prescott (MP)
Caroline Shriver (CS) *Secretariat*

Apologies:

Professor Maggie Dallman
Professor Ian Kimber OBE

Conflicts:

Dr Lesley Heppell (LH)
Dr Tony Peatfield (ACP)

1. Welcome

- 1.1 The Chair welcomed members to the NC3Rs Board meeting.
- 1.2 SH noted that the meeting would focus on the NC3Rs quinquennial review and that LH and ACP are conflicted due to BBSRC and MRC's role in the review.

2. Minutes of the meeting on 1 July 2014

- 2.1 The minutes from the July 2014 meeting were agreed to be an accurate record of the discussions.

3. Matters arising

- 3.1 None

4. Quinquennial review (QQR)

- 4.1 VR outlined the purpose of the NC3Rs QQR, to advise the MRC and BBSRC the effectiveness, quality and impact of the NC3Rs, and advise on future allocation of resources. The review is MRC-led and there has been consultation with the NC3Rs on the terms of reference, timings and panel membership.
- 4.2 Members noted the terms of reference, timings and review panel membership for the NC3Rs QQR.

5. QQR report

- 5.1 Members discussed and commented on the draft version of the QQR report. This was a closed session.

6. Future plans

- 6.1 VR outlined the proposed future plans which were supported by Board members. This was a closed session.

7. Executive summary

- 7.1 Members discussed key messages to include in the report's executive summary. This was a closed session.

8. AOB

- 8.1 The next meeting of the NC3Rs Board will be held on 4 June 2015.